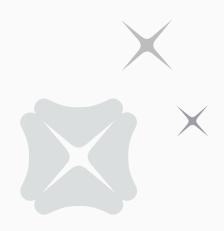


Online Trading Platform User Guide



DBS VICKERS SECURITIES

This guide aims to help you understand and operate your DBS Vickers online trading account with visual illustrations. It will help to exemplify and address some common user experience issues. We hope that with this guide, you will be able to navigate the DBS Vickers online trading platform with ease.



You will require a 2nd Factor Authentication (2FA) to log in to DBS Vickers online trading platform.

This is a One-Time PIN (OTP) which can be obtained via a secure device or SMS.



Update your mobile number via DBS Vickers online trading platform under



"My Profile"

"Update Personal Details" page to receive the SMS OTP.



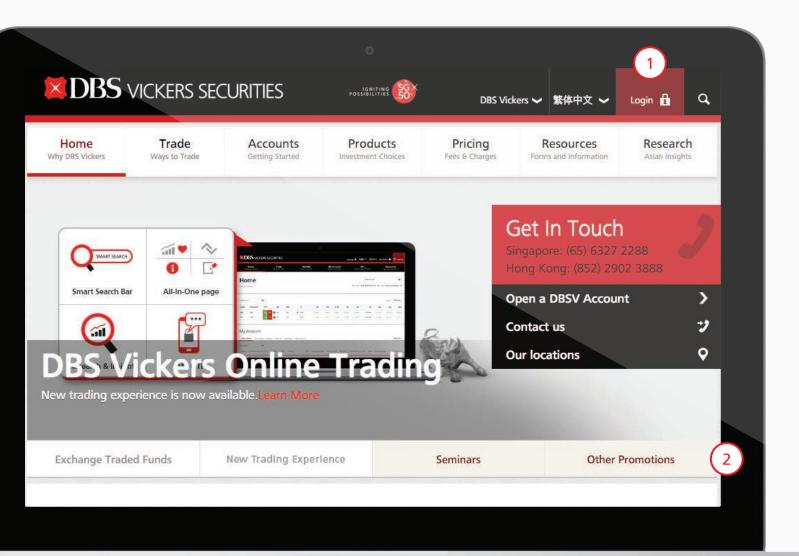
If you are using DBS iBanking secure device and your mobile number is updated with DBS but not with DBS Vickers, you will be required to register / update your mobile number with DBS Vickers to receive the SMS OTP.



Table of Content

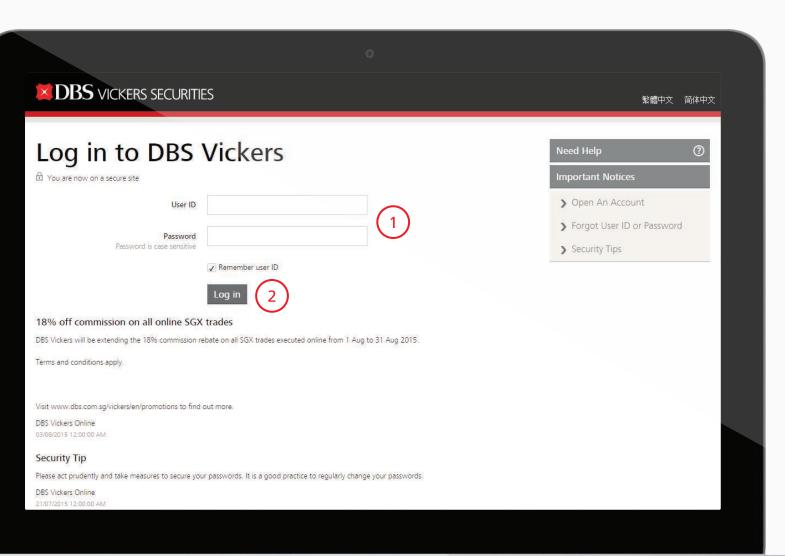
How to Log In	Page 5 - Page 7	My Account	Page 32 - Page 39
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Trade▶ Place Order▶ Order Status	Page 10 - Page 19	 Outstanding Contracts Custom Portfolio History eStatements Account Management 	
 Watchlist Advanced Market Data Transaction Screener Commission Calculator 		Resources	Page 40 Page 41
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 News Insights Reports Stock Screener Stock Search Stock Comparer Charting 		 Change Password Update Personal Details Set Alerts Customise Site Enrol for eStatement 2FA 	
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How to Log In Homepage



- 1 Click on the login tab.
- **2** Check out our current promotions & seminars.

How to Log In Log In Page



1 User ID is your 7-digit DBS Vickers online account number.

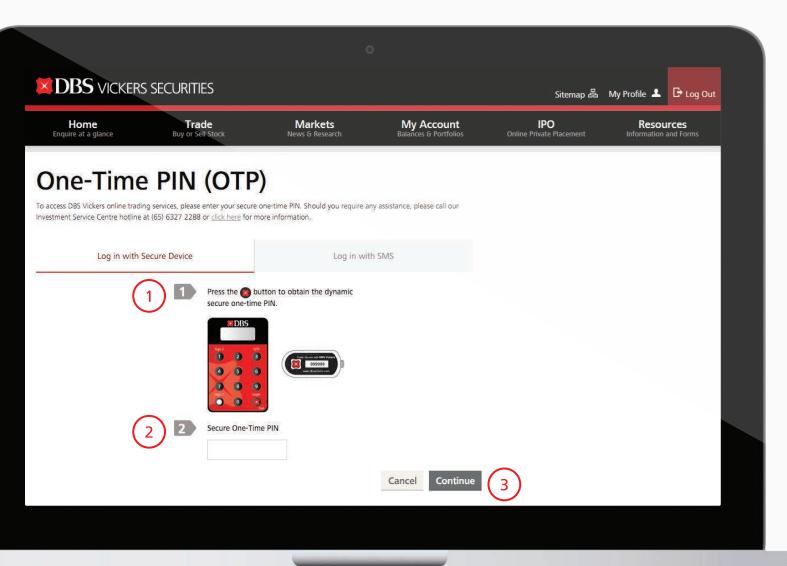


You will receive your password in the form of a PIN mailer. Upon the first log in, you will be prompted to change your password.

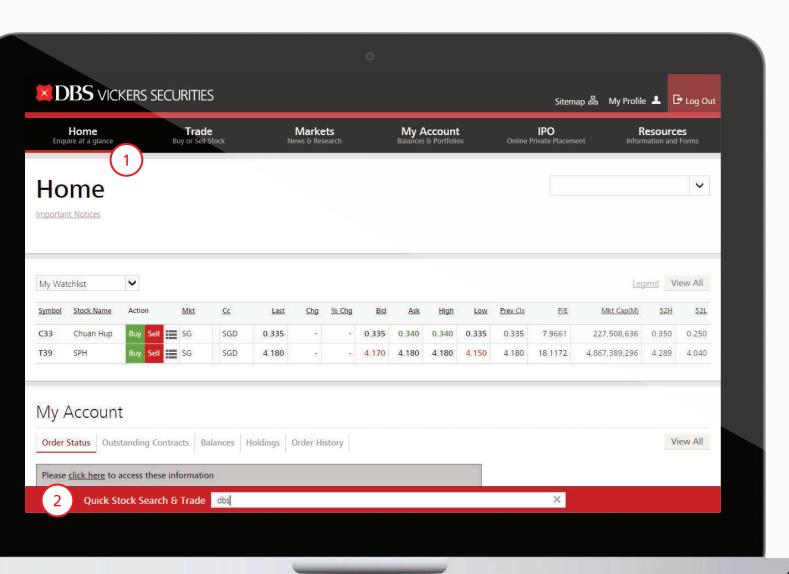
Password criteria:

- Minimum 8 and maximum 25 characters
- ► Must be alpha-numeric.
- 2 Click on Log in to begin.

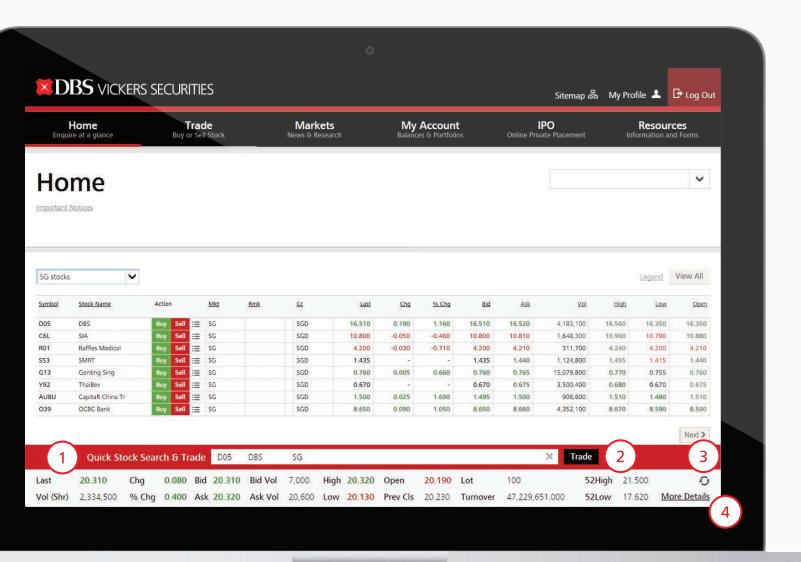
How to Log In One-Time PIN (OTP)



- Generate a One-Time PIN (OTP) using either your 2FA Secure Device or via SMS.
- 2 Enter the One-Time PIN (OTP) into the box.
- 3 Click on Continue to begin.

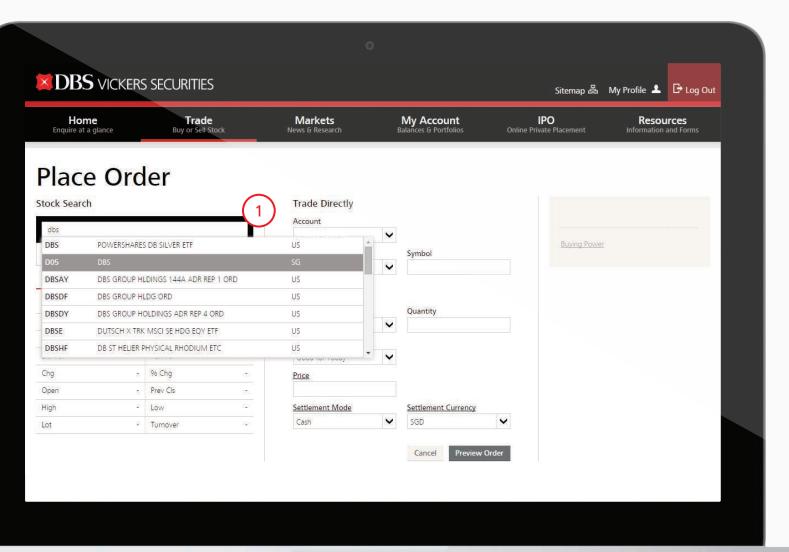


- 1 Main navigation bar
- 2 Smart Search quick access to stock information.
 - (refer to next slide for illustration of Smart Search function)



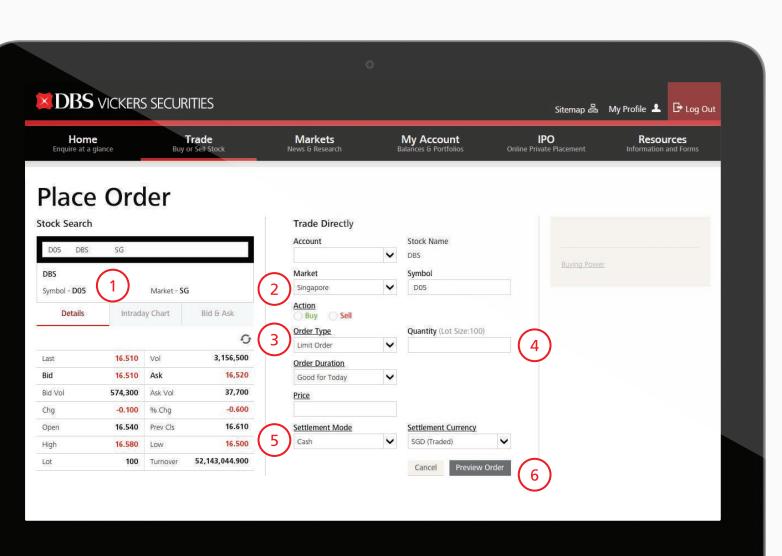
- Enter stock symbol / name and click on the correct symbol to bring up current market information about share counter.
- **2** Click on Trade to place trade.
- 3 Click on refresh symbol **5** to refresh stock data.
- 4 Click on More Details to access overview details of the stock.



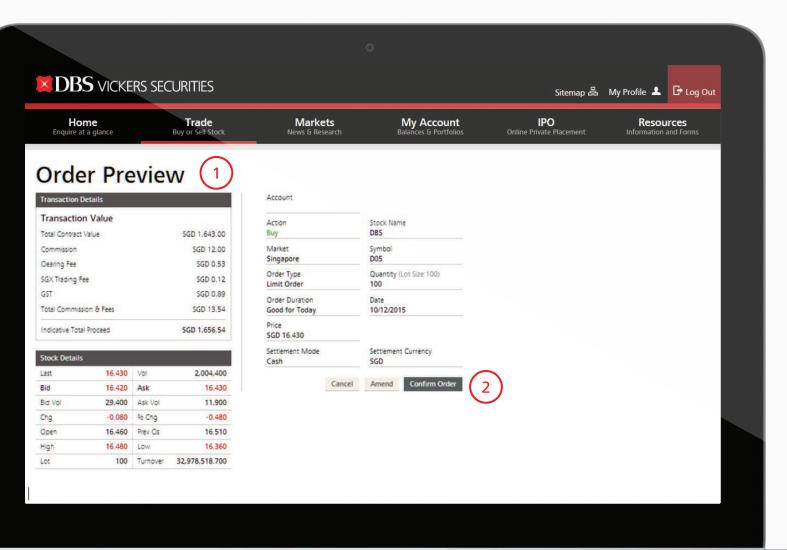


Trade > Place Order

Search by entering company name or stock code and click on the correct option that is found in the search result.



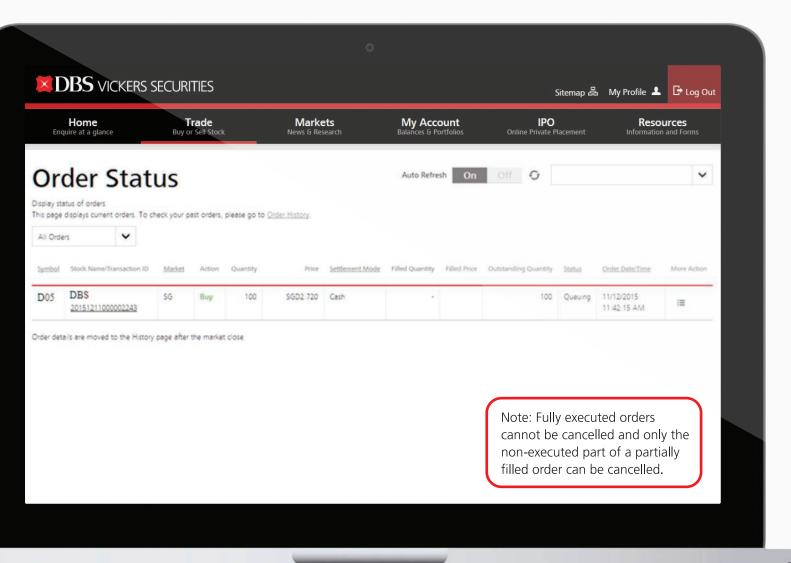
- 1 Chosen stock data will be populated. You can also view other data types by choosing other tabs.
- Select the markets that you wish to trade in. Markets offered include SG, HK, US and CA.
- A list of Order Type explanations may be found in <u>FAQ</u>.
- 4 Enter the quantity (in terms of unit share).
- 5 If the chosen stock can be settled using SRS or CPFIS funds, the options will be available for selection under Settlement Mode. (Subject to types of accounts linked)
- Select Preview Order to proceed.



- 1 Order Preview page displays a summary of the order details.
- 2 Check and verify the details of the order and click on Confirm Order to submit.

You may also Amend or Cancel the order.





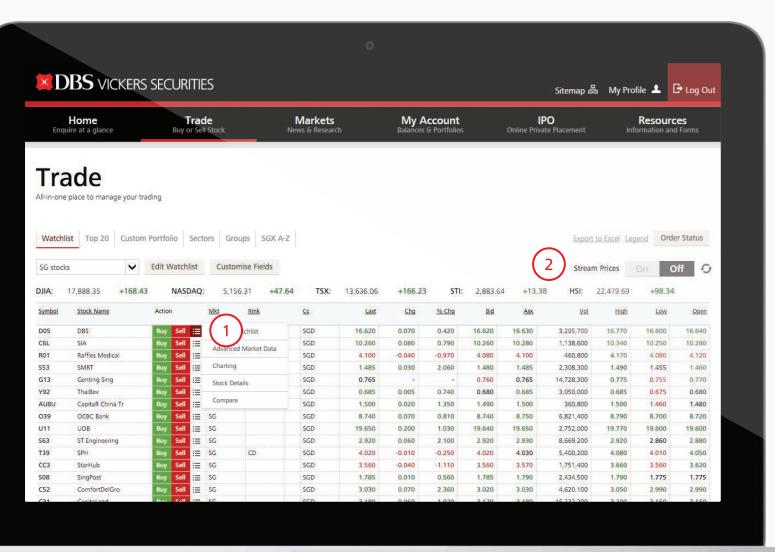
Trade > Order Status

Order Status displays working orders or any orders submitted for an incoming trading day.

Expired or fully executed orders will be shown in the 'History' section of 'My Account' tab the next day

Good till date orders will continue to appear in the Order Status page until orders are either fully executed or expired.

Orders may be cancelled or amended in the Action section.



Trade > Watchlist

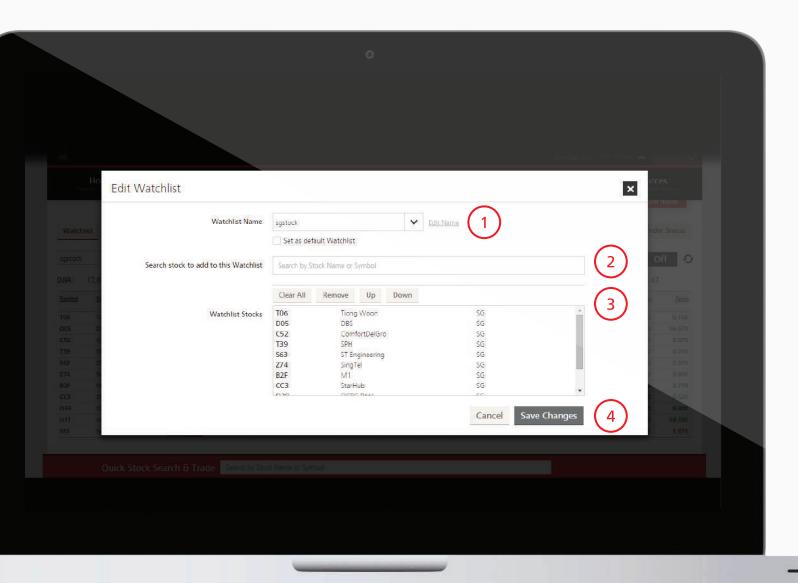
All-in-one place to manage your trading.

Save and edit up to 5 Watchlists.

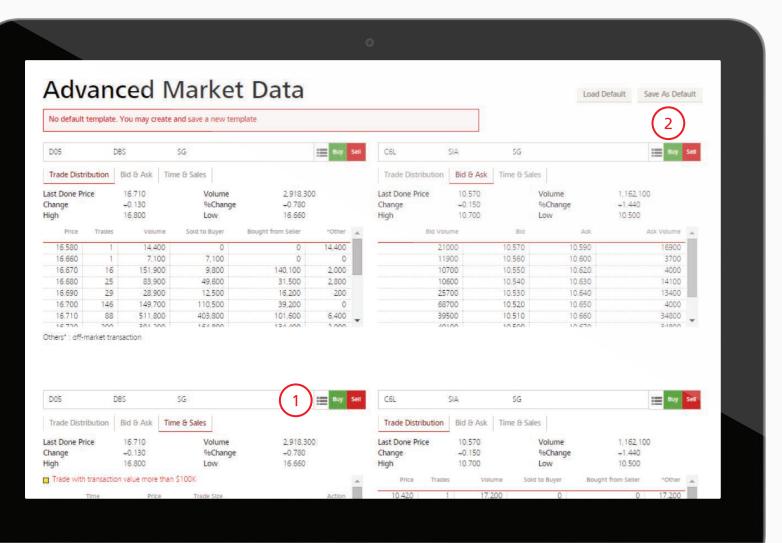
Maximum of 30 stocks per list, or choose to view by top 20, custom portfolio, sector, groups or SG stocks listing A-Z.

Customisation of fields for variables to monitor stock performance.

- 1 Move cursor to access smart functions is or click on Buy Sell to place a trade.
- **2** Toggle for streaming.



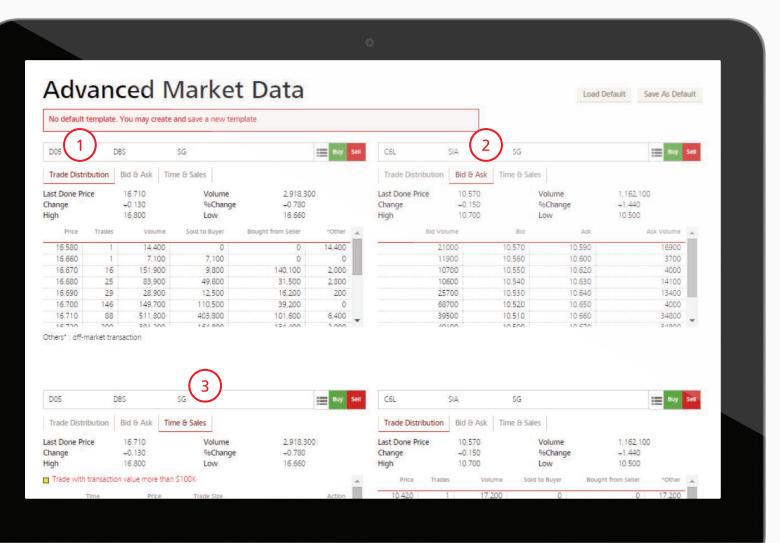
- Select Watchlist to edit, customise watchlist name.
- Search for stock counters by company name or stock symbol.
- 3 Add or remove search results to/from the list.
- 4 Click on Save Changes to save Watchlist.



Trade > Advanced Market Data

Able to monitor 4 stocks at the same time, on the same page. Allows dynamic data feeds and viewing of Trade Distribution, Bid & Ask, as well as Time & Sales data feeds.

- 1 Access smart functions and place trades. Buy Sell
- 2 Click on Save As Default to save template as a default template for easy future access.



1 Advanced Market Data > Trade Distribution

Trade Distribution shows the current trading day's trade distribution. It displays how many trades each price and volume are spread over.

*Other section refers to trade that is not executed at the exchange floor and could be in the form of a married trade or Equity Swap between corporations.

2 Advanced Market Data > Bid & Ask

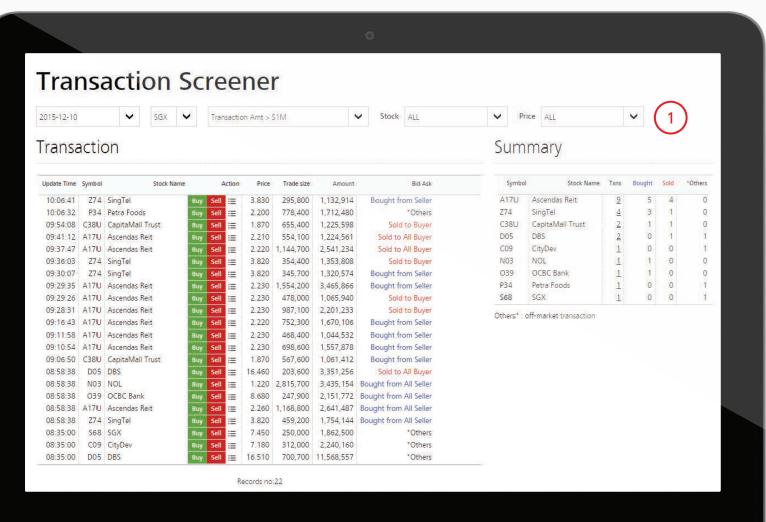
Bid & Ask displays the next price queue after the current Bid & Ask price.

3 Advanced Market Data > Time & Sales

Time & Sales displays the transaction's execution point over the spread of the trade day.



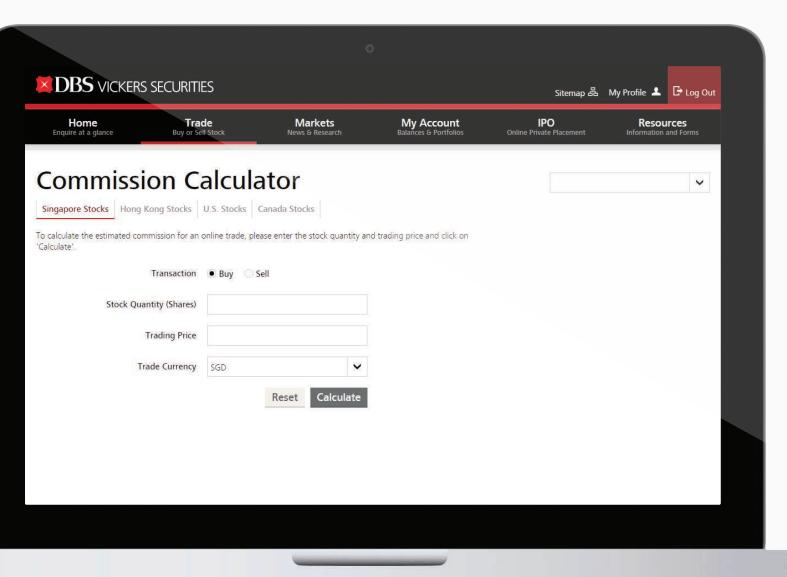




Trade > Transaction Screener

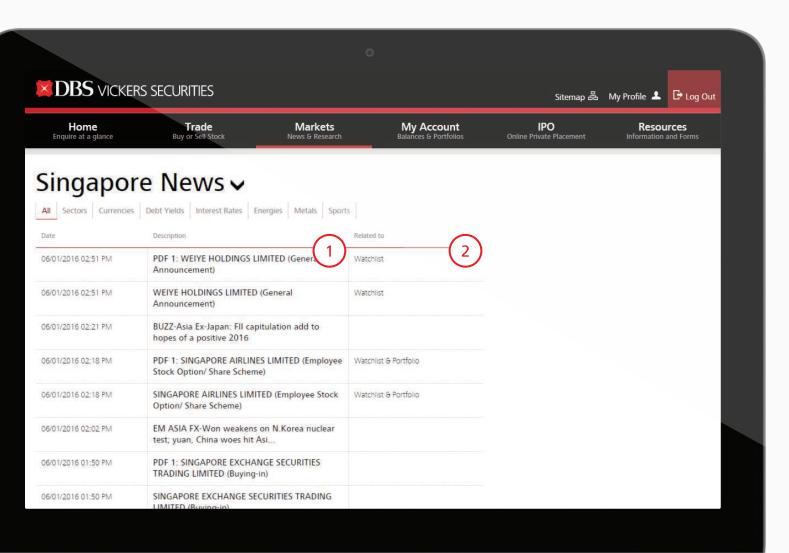
Track and locate trade information of certain sizes. You may filter transactions that fall within the specified range in terms of contract value or price.





Trade > Commission Calculator

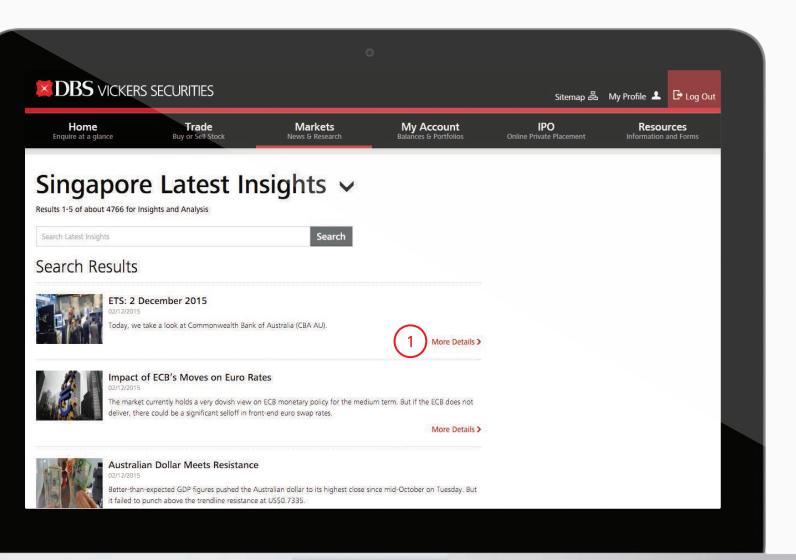
Calculates the estimated brokerage commission charges for your trades.



Markets > News

Access sectors' news feed provided by Thomson Reuters.

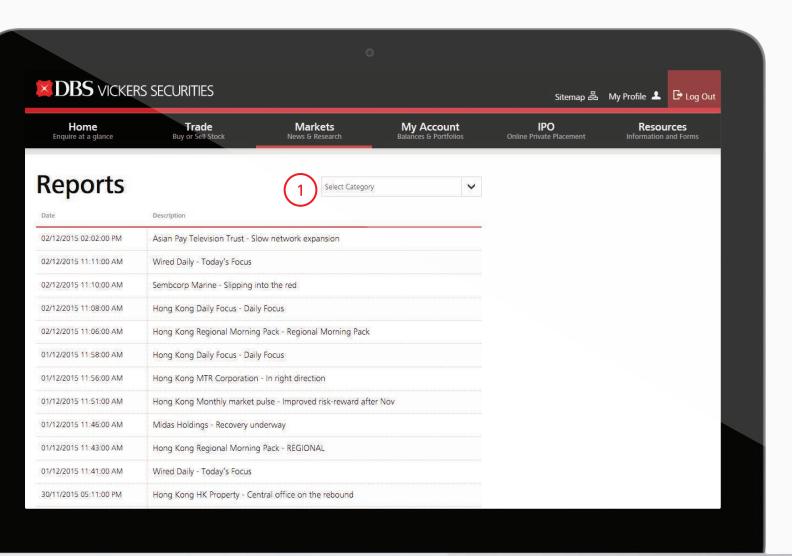
- 1 Click on headlines to access the content of the news.
- News that are directly/ indirectly related to stocks in your Watchlist/Custom Portfolio will be indicated next to the news.



Markets > Insights

Insights is a brand new feature that brings you economic and strategic views straight from DBS Group Research.

1 Click on More Details > to access the full report.

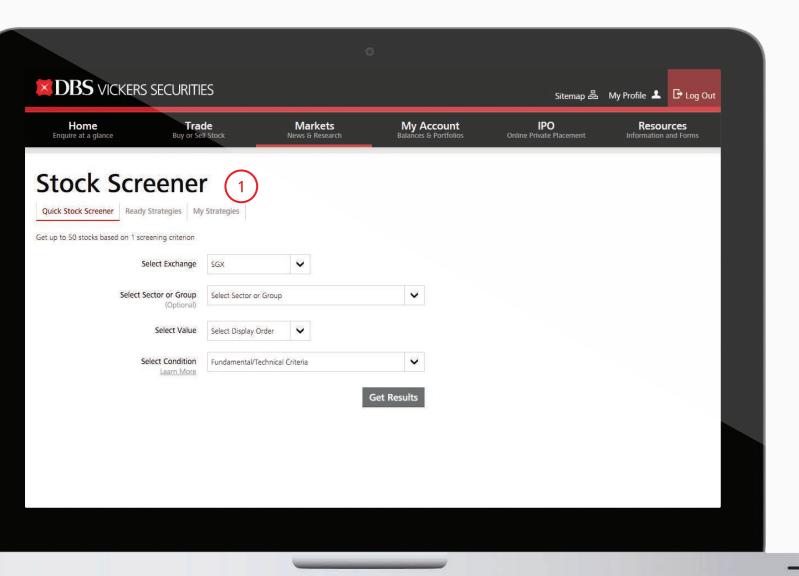


Markets > Reports

The Reports tab gives you access to recommendation reports from DBS Group Research.

1 Select your area of focus.

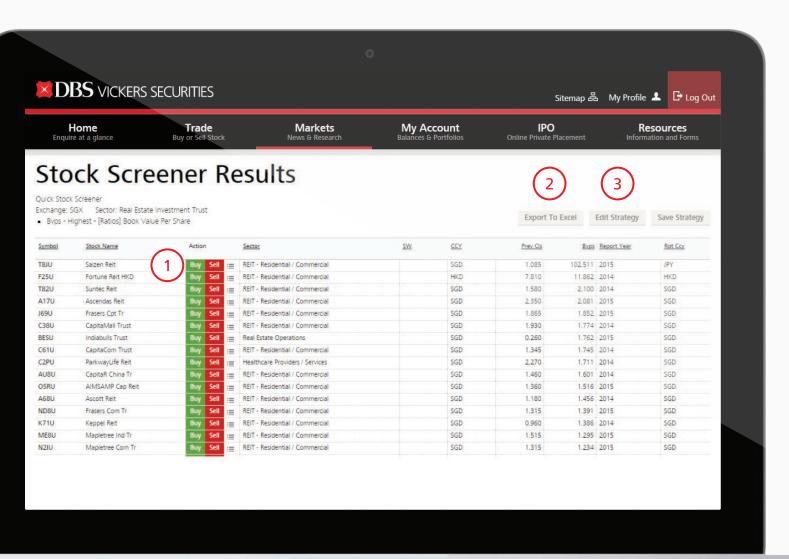
Stock Screener



Markets > Stock Screener

1 Filter and pick stocks based on specified criteria. Choose from sets of ready strategies or create your own strategies for stock picking.

Stock Screener (continue)



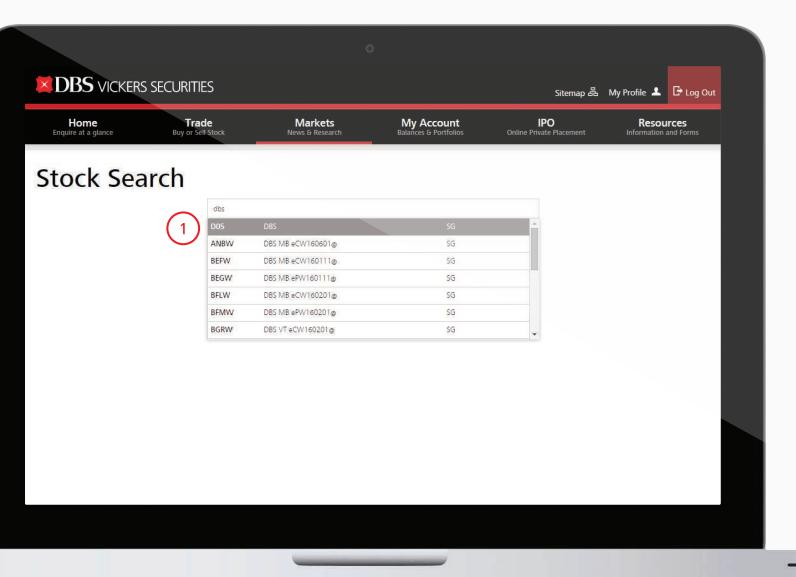
- **2** Click on Export To Excel to export your strategies.
- Edit your strategies by clicking on

 Edit Strategy

 To 5 strategies

 Edit Strategies

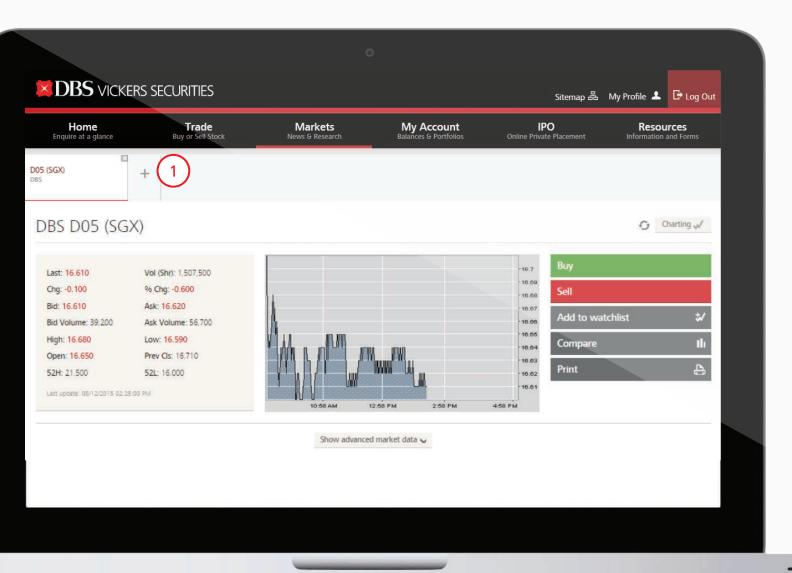
Markets Stock Search



Markets > Stock Search

1 Enter Stock Name or Symbol to display the fundamental data of the company.

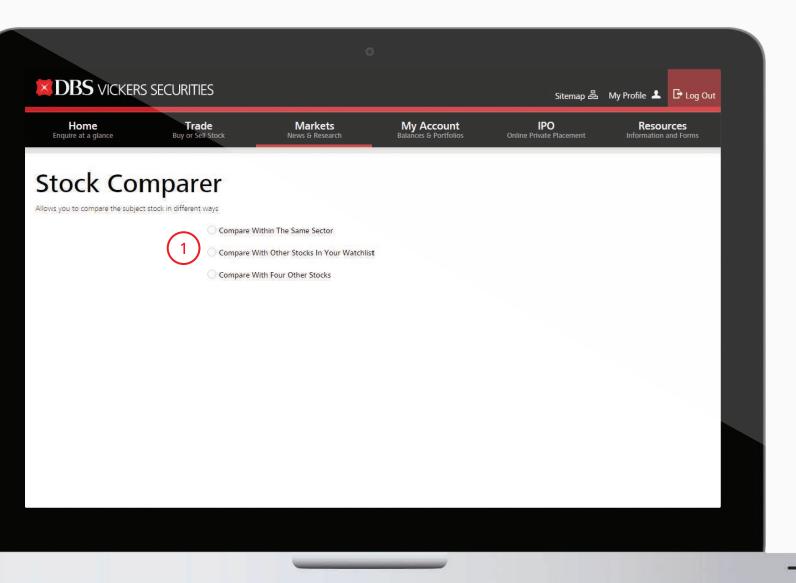
Markets Stock Search (continue)



1 Click + to add multiple stocks for quick toggling.

Markets

Stock Comparer

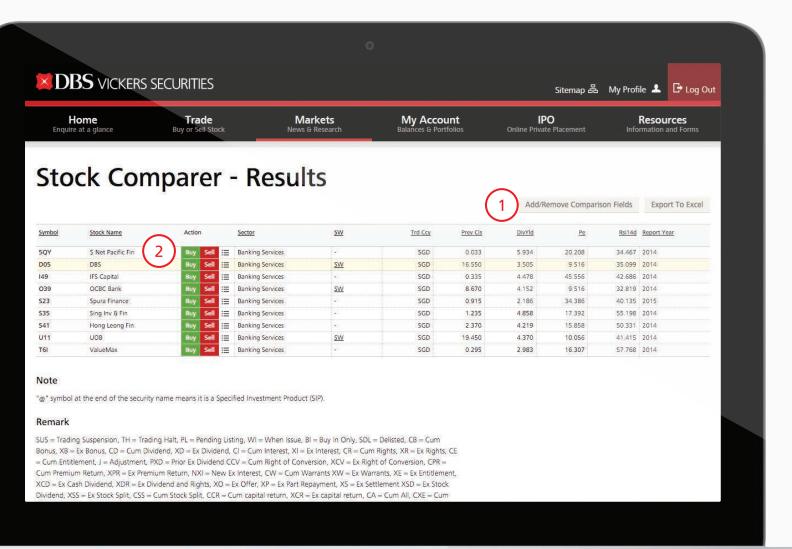


Markets > Stock Comparer

1 Compare specified stocks against each other's fundamental / technical data.

Able to compare stocks in the same sector, watchlist or 4 other counters of your choice.

Stock Comparer (continue)



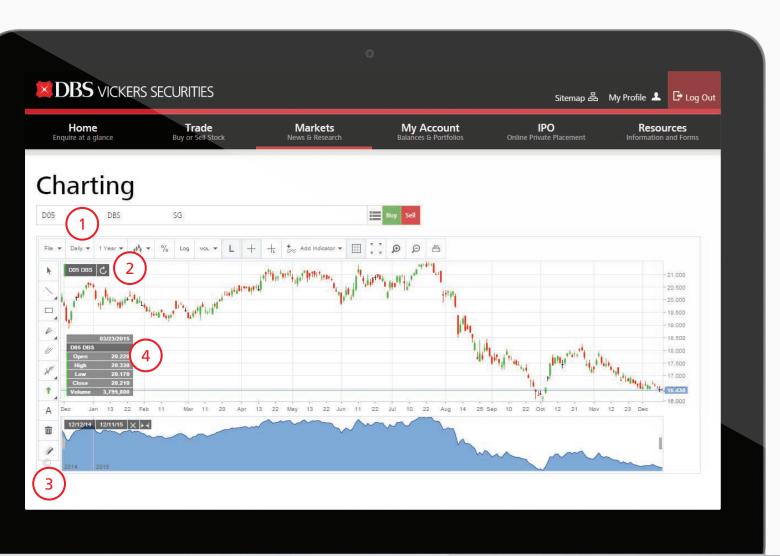
- Gives you the flexibility to

 Add/Remove Comparison Fields

 by selecting from a list of
 fundamental/technical criteria.
- Move cursor to access smart functions ≡ or click on

 Buy Sell to place a trade.

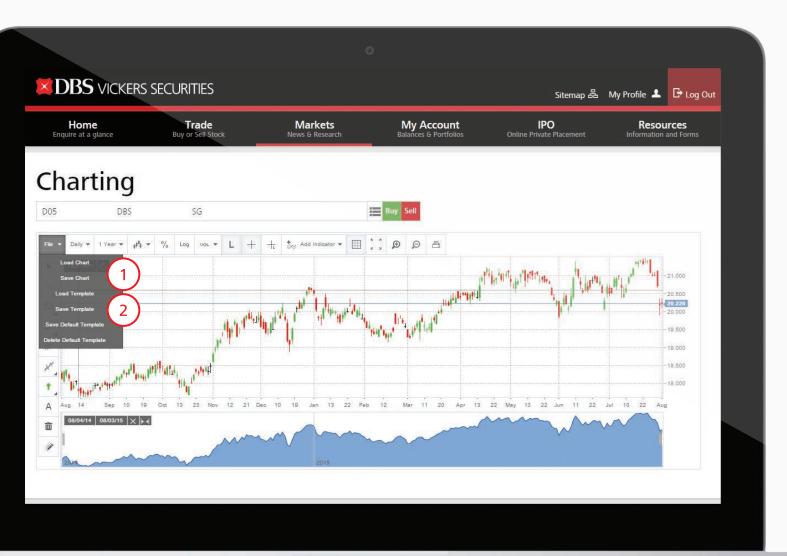
Markets Charting 29



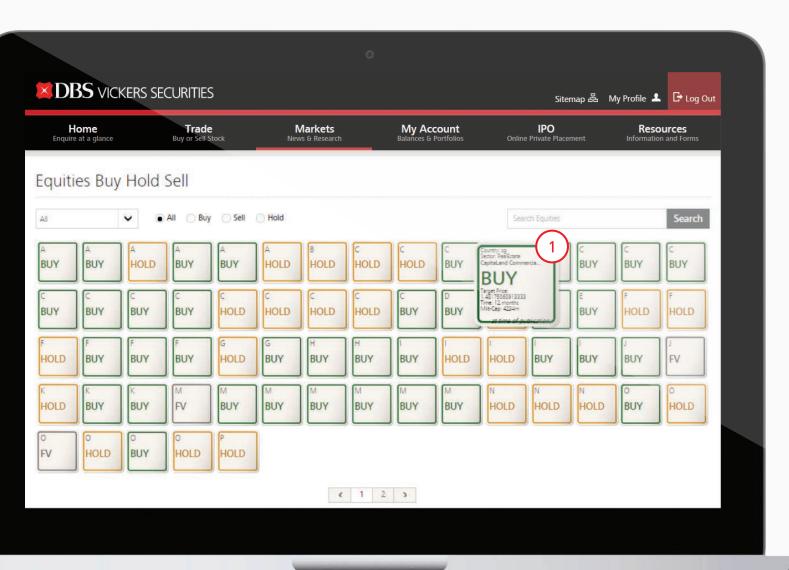
Markets > Charting

- 1 Able to display daily, weekly or monthly charts for the past 5 years.
- View chart options for customisation such as colour, chart styles etc.
- 3 Tools to add indicators / draw lines on chart. Edit the template to add up to 5 indicators. Choose between Line, Bar or Candlestick chart styles.
- 4 To zoom into a particular period, click and hold along that area of the chart.





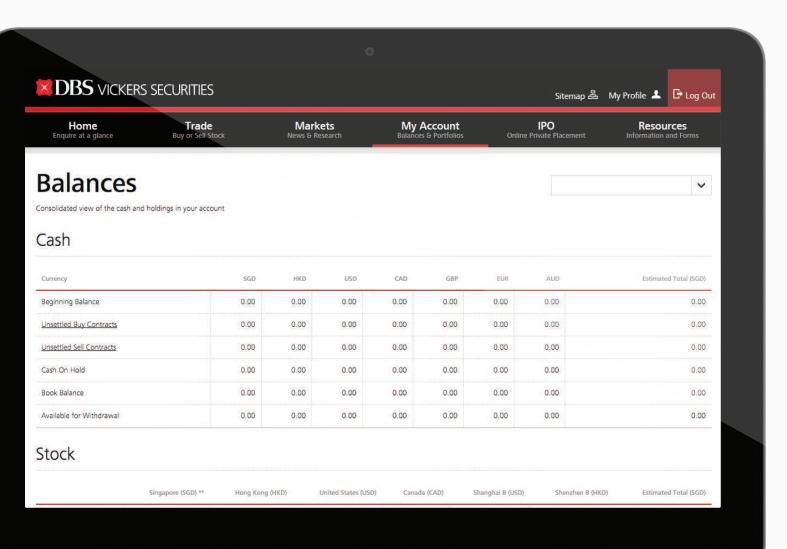
- 1 Save Chart Save any indicators / settings / drawings applied to the chart.
 Limited to 5 charts.
- 2 Save Template Save only the indicator settings applied to the chart. Limited to 5 templates.



Markets > Market Overview

1 View recommendations straight from DBS Group Research.

Move cursor over the blocks to bring up recommendation excerpts. Click on the block to access details of the recommendation and download the full report.

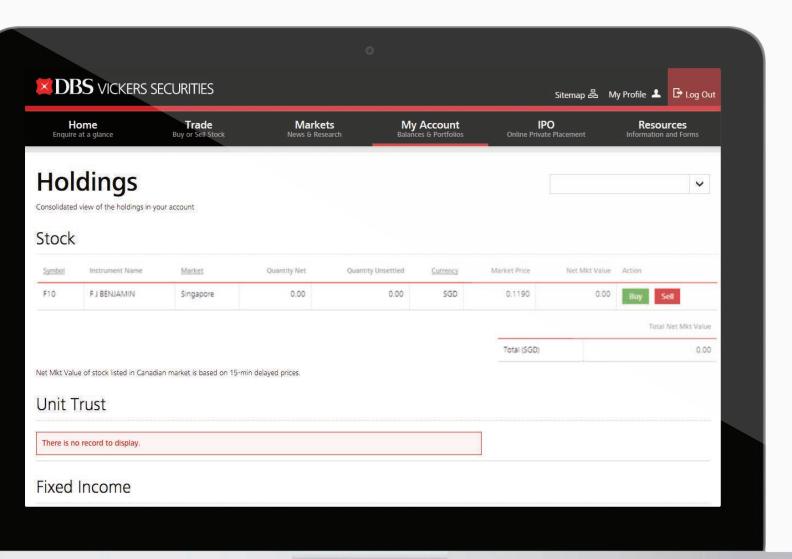


My Account > Balances

Balances page displays a current view of fund balances and holdings of an account.

SG holdings only appear for a contract's settlement period, thereafter holdings will be moved to individual's CDP.

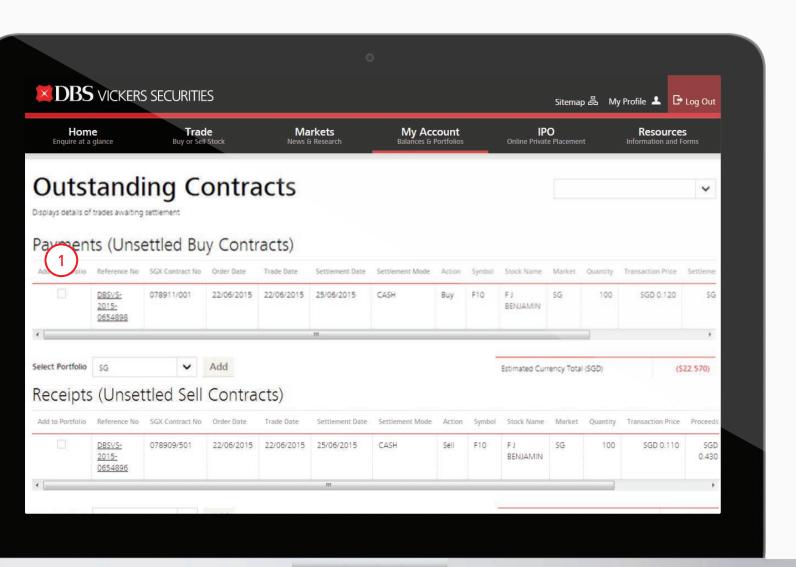
Fixed income (foreign market) and Unit Trust are no longer available online.



My Account > Holdings

Display holdings of all markets: SG, HK, US, CA and UK

SG holdings will only be shown during pre-settled status. Once trade has been settled, SG holdings will disappear as they will be held in your Central Depository (CDP) account.



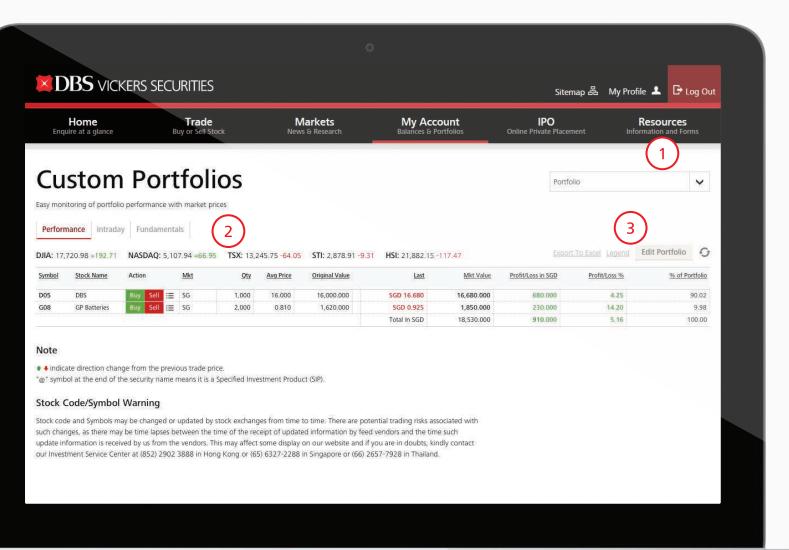
My Account > Outstanding Contracts

Display outstanding contracts for all markets.

SG holdings will only be shown during pre-settled status. Once trade has been settled, SG holdings will disappear as they will be held in your Central Depository (CDP) account.

1 Add a transaction to Custom Portfolio by checking the box and selecting the portfolio to add to.

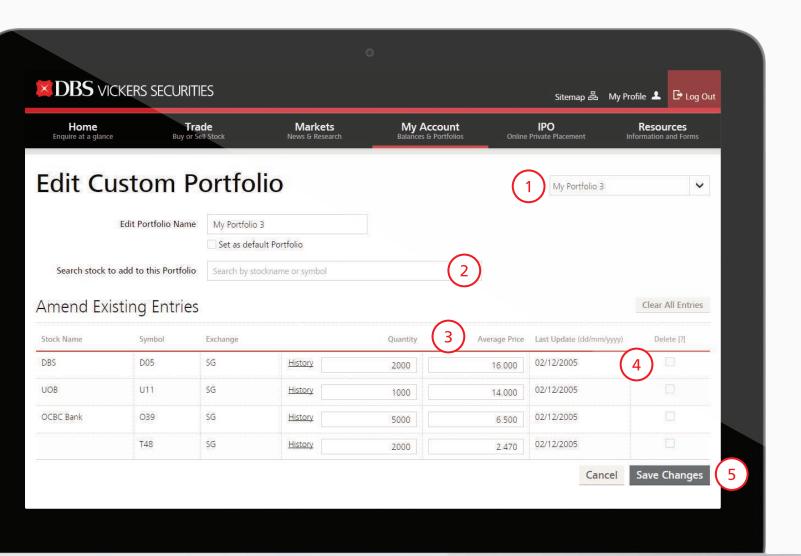




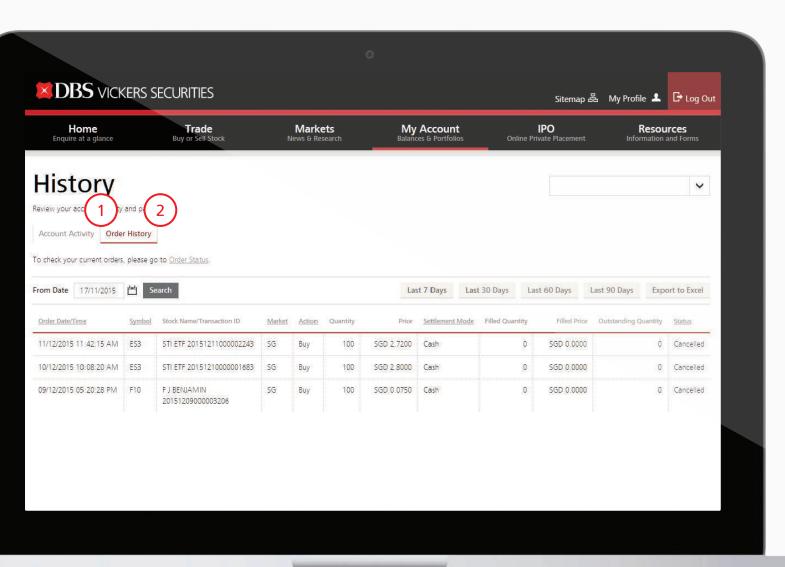
My Account > Custom Portfolio

- 1 Create up to 5 portfolios to monitor stock performance.
- 2 View portfolio from various dimensions, such as intra-day market data, performance or fundamental data of the company.
- 3 Click on Edit Portfolio to edit.

 (refer to next slide for editing of portfolio)

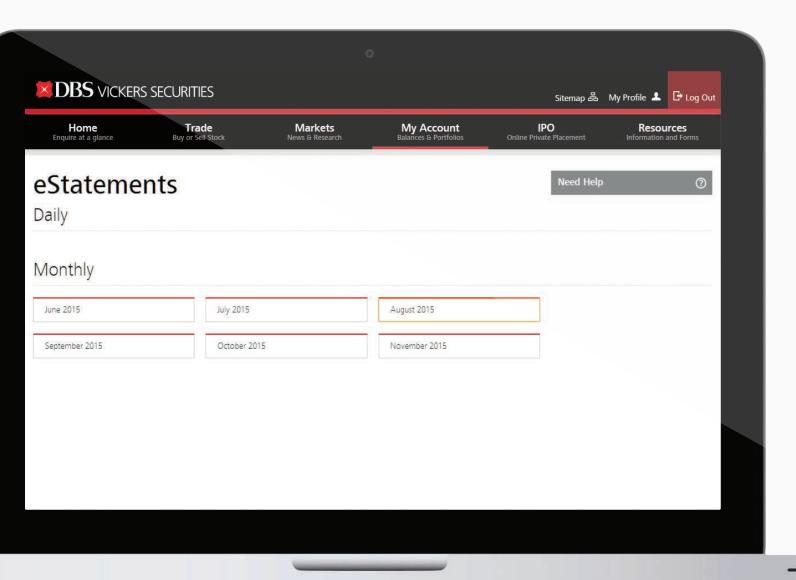


- 1 Choose which portfolio to edit.
- 2 Enter stock name / symbol to search.
- **3** You are only able to amend the quantity and average price.
- 4 Check on the box to delete a current holding.
- 5 Click Save Changes for the edits to take effect.



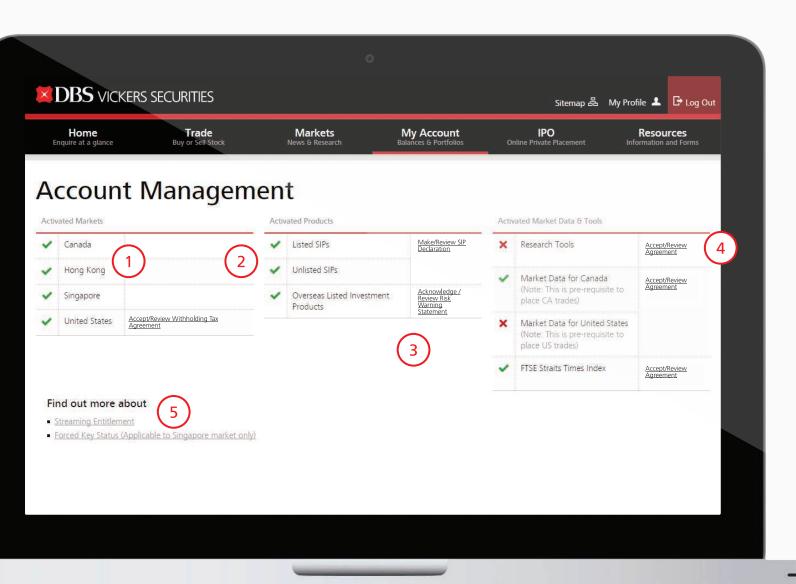
My Account > History

- 1 View up to the last 12 months of your Account Activity by specifying the period.
 - (Useful for tracking dividend payments)
- View past orders, up to the last 12 months, from the Order History tab.
 - (E.g. executed orders, expired orders, etc)



My Account > eStatements

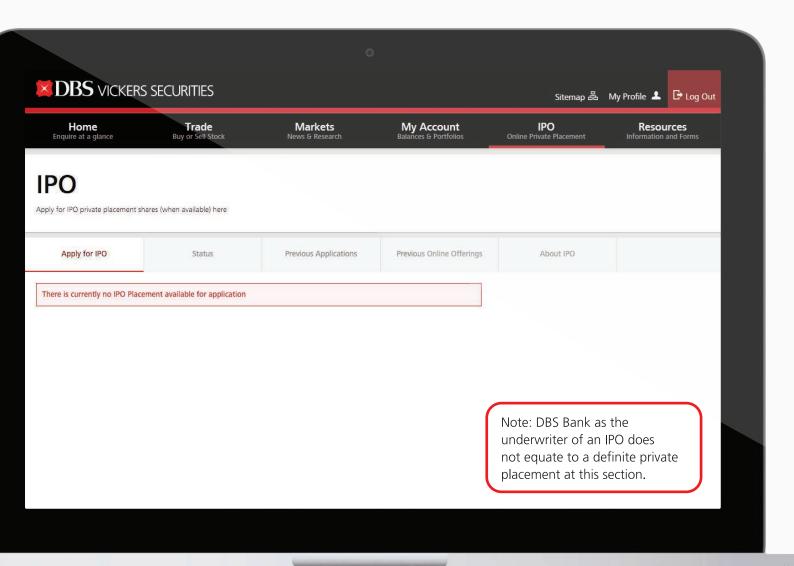
Through eStatements, you may view your daily statements (contract note) for the past 90 days as well as your monthly statements (month end) for the past 6 months.



My Account Account Management

- 1 Markets that are available for trading.
- Declaration in Specified Investment Products (SIP) enables you to trade in more complex financial products.
- 3 Risk warning statement highlights the key risks involved when trading in Overseas Listed Investment Products. Acknowledge this section to enable you to trade in foreign markets.
- 4 Review and accept the agreements in order to use the market data and tools in DBS Vickers platform.
- 5 Check if you are entitled to any foreign market streaming.





IPO > Overview

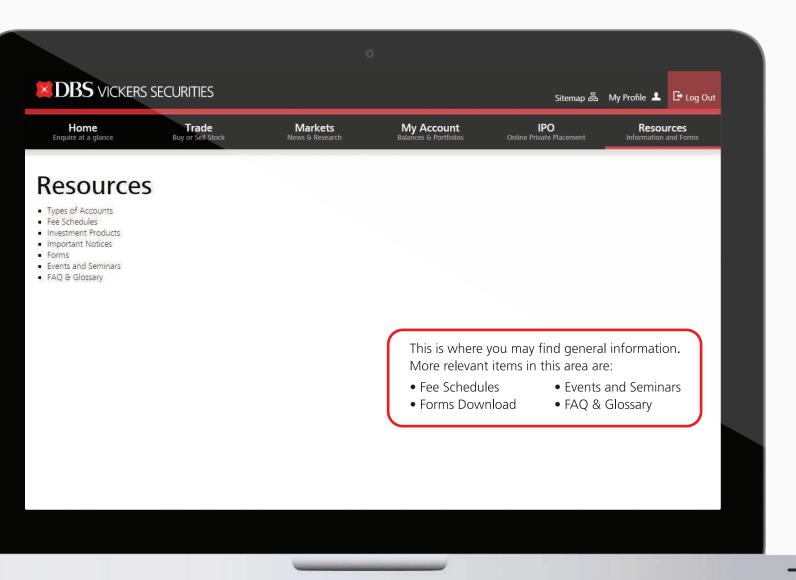
Application of private placement for DBS Vickers online customers.

Prior announcements will be made to notify the period that an account holder can log in and submit their interest for subscription of a Private Placement.

Options under IPO:

- Apply for IPO
- Status
- Previous Applications
- Previous Online Offerings
- ► Application Terms & Conditions
- General Terms & Conditions
- FAQ
- ▶ IPO Overview

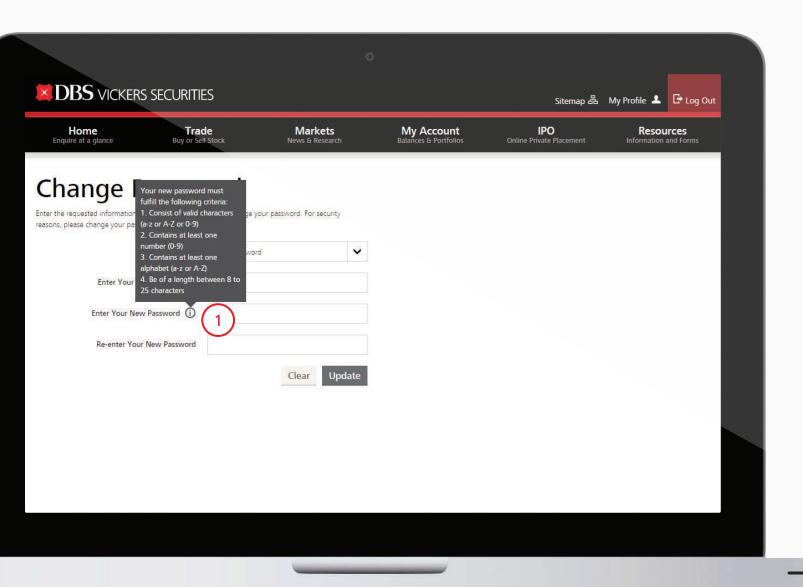
Resources > Overview



Resources > Overview

Options under Resources:

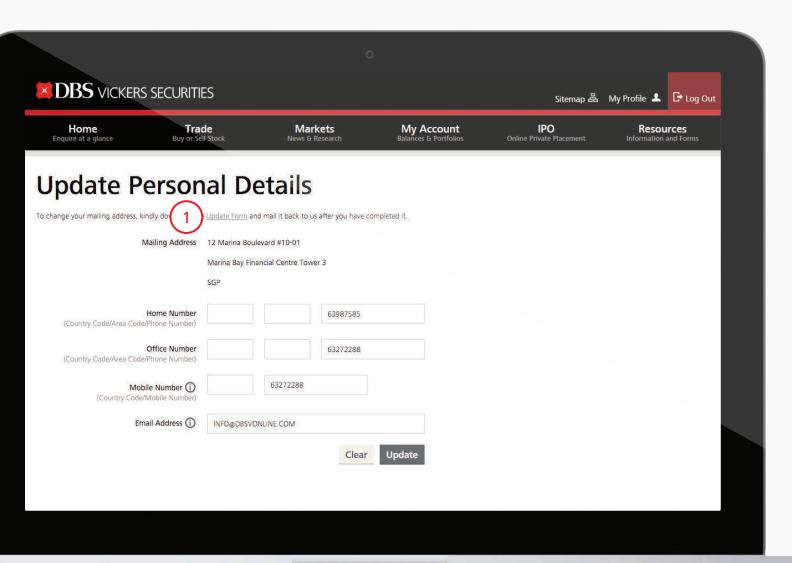
- Types of Accounts
- ► Fee Schedules
- ► Investment Products
- Important Notices
- ► Forms
- Events and Seminars
- ► FAQ & Glossary
- Resources Overview



My Profile > Change Password

Account preferences may be adjusted under this tab.

1 Move cursor over the sign ! to view password criteria.



My Profile > Update Personal Details

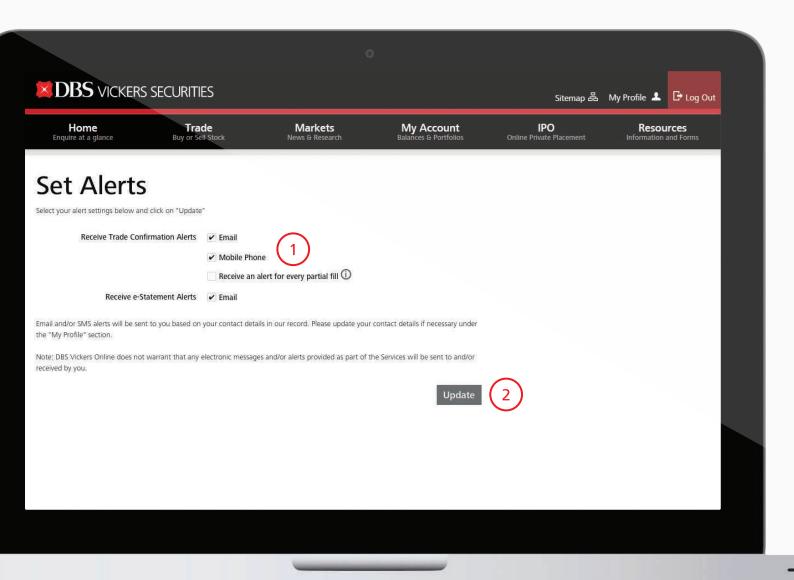
To update your particulars, you will need to log in using your 2FA secure device.

Update your mobile number to enable log in using SMS OTP as well as to receive trade alerts.

For users who are using DBS iBanking 2FA device, you will also need to update your mobile number to receive SMS OTP.

1 For update of address, click on Update Form print out the forms and return via post.

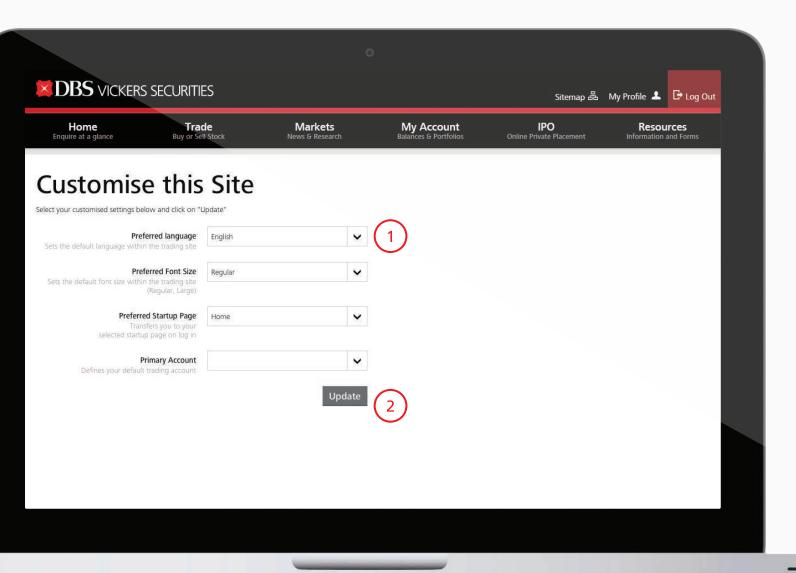
My Profile > Set Alerts



My Profile > Set Alerts

- 1 Check the box to indicate the channel(s) you wish to receive alerts for trade notification.
- **2** Click on Update to confirm.

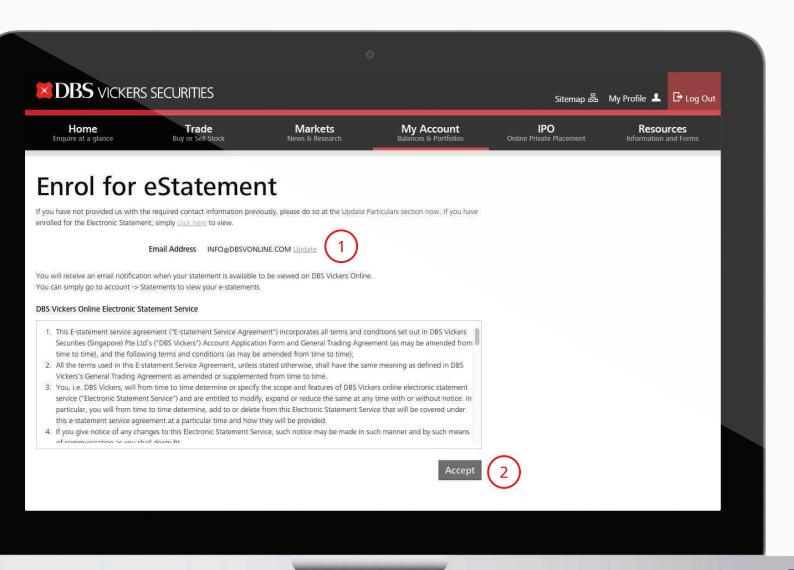
My Profile Customise Site



My Profile > Customise Site

- 1 You may choose your preferred language, font size, start up page and primary account.
- **2** Click on Update to confirm.

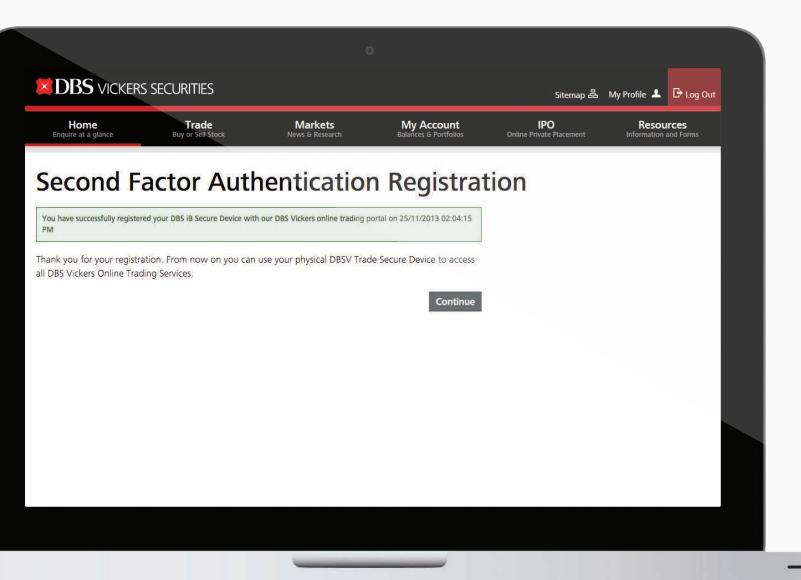
My Profile > Enrol for eStatement



My Profile > Enrol for eStatement

- 1 Check if your email address is correct.
- **2** Click on Accept to confirm.

My Profile > 2FA



My Profile > 2FA

For DBS iBanking users, proceed to this page to register your secure device.

For users who are not using DBS iBanking device, please request for a DBS Vickers secure device from this page.

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