

# CASHIER'S ORDER APPLICATION 银行本票申请



Please type or write in block letters 填写时请用大写字体

## Applicant's Particulars 申请人资料

Name 姓名 \_\_\_\_\_

NRIC/PP No 身份证 / 护照号码 \_\_\_\_\_

| Payment Mode 付款方式   | Charge Details (For Bank Use) 收费资料 (银行专用) |           |
|---|---|-----------|
| <input type="checkbox"/> Debit DBS/POSB Account No. _____<br>星展银行/储蓄银行户头扣帐号码                | Amount 数额                                 | S\$ _____ |
| <input type="checkbox"/> Cheque: Cheque No. _____ Bank _____<br>支票 支票号码 银行                  | Commission 佣金                             | S\$ _____ |
| <input type="checkbox"/> Others _____<br>其他   | Postage 邮资                                | S\$ _____ |
| <input type="checkbox"/> CPF Fund*<br>公积金之资金*<br>CPF/ASPF Account No. _____<br>公积金/ASPF户头号码 | Others 其他                                 | S\$ _____ |
|   | Total 合计                                  | S\$ _____ |

## Payment Details 付款资料

Payee's Name 收款人姓名 \_\_\_\_\_

Payee's Address 收款人地址 \_\_\_\_\_

Payment Details (if applicable) 付款细节 (若有) \_\_\_\_\_

## Collection Mode 领取方式

Collection at Branch 在分行领取     
  Mail to Applicant 邮寄给申请人     
  Mail to Payee 邮寄给收款人     
  Mail to Others 邮寄给其他人

Please provide details for mailing (if applicable) 请注明邮寄细节 (若有)

Name 姓名 \_\_\_\_\_

Address 地址 \_\_\_\_\_

For my/our account and risk and without any responsibility or liability to yourselves and subject to the conditions outlined on the reverse and above which I/we have read and understood, please proceed to effect this transaction.  
 这项申请关系到我/我们的帐户, 风险将由我/我们来承担, 贵行不必负起任何责任或债务。我/我们已阅读并了解网页及上述所列出的条件。请即行处理这项交易。

**For application using CPF Funds:** I agree and consent to disclose my CPF Investment Account Number to Share Registrars, The Central Depository (Pte) Ltd, CPF Board and their duly authorised employees and or/agents.  
 申请使用公积金之资金: 我同意提供我的公积金户头号码给股票登记员, 中央托管(私人)有限公司, 公积金局以及由他们全权授权的雇员 / 代理人。

**I/We had read and agreed to the understanding for purchase of the blank Cashier's Order as stated on the reverse of this application form.**  
 我/我们阅读并同意列在这份申请表背页的购买未填写收款人姓名银行本票之担保声明。

Authorised Signature(s) With Company Stamp (if applicable) 授权签名式和公司印章 (若有) \_\_\_\_\_ Date 日期 \_\_\_\_\_

## Authorisation Of Representative To Collect Cashier's Order 授权代领银行本票

I authorise \_\_\_\_\_, \_\_\_\_\_, to collect the Cashier's Order detailed above.  
 我授权 \_\_\_\_\_ (name of person) (姓名) \_\_\_\_\_ (NRIC/PP No) (身份证/护照号码) \_\_\_\_\_ 代领上述的银行本票。

Authorised Signature(s) With Company Stamp (if applicable) 授权签名式和公司印章 (若有) \_\_\_\_\_ Date 日期 \_\_\_\_\_

## Acknowledgement Of Receipt Of Cashier's Order 表明已接获银行本票之收据

I acknowledge the receipt of the Cashier's Order no. \_\_\_\_\_  
 本人谨此表明已接获该银行本票, 本票号码为 \_\_\_\_\_

Authorised Signature(s) with Company Stamp (if applicable) or 授权签名式和公司印章 (若有) 或 \_\_\_\_\_ Date 日期 \_\_\_\_\_  
 Signature of person (to present NRIC/PP No) authorised by applicant to collect 申请者授权之委托人签名 [须出示身份证/护照号码才能代领]

## For Bank Use 银行专用

|  |                                       |              |            |               |
|--|---------------------------------------|--------------|------------|---------------|
| Attended & Verified By (Name/Signature/Date) (S) | Approved By (Name/Signature/Date) (S) | Processed By | Checked By | Authorised By |
| IDS: _____ (S)                                   | IDS: _____ (S)                        |              |            |               |

\* Applicable for New Share Issue only using Cashier's Order \* 以银行本票来申请新发行股票者适用

## Terms & Conditions

1. In the event a refund from or repurchase by the Bank of the amount of the Cashier's Order is desired, refund or repurchase shall be made, at the Bank's discretion, to or from the Applicant, less all costs, charges and expenses. The Cashier's Order must be duly endorsed by the Applicant and returned to the Bank. The amount of the Cashier's Order refunded or repurchased may at the Bank's absolute discretion be credited into any of the account(s) the Applicant keeps or maintains with the Bank. The credit entry shall be reflected in your account statement/Savings Passbook.
2. If you are using funds from your CPF Investment Account for the purchase of the Cashier's Order(s), the said funds shall be automatically credited to your CPF Investment Account in the event of any unsuccessful share application. The Cashier's Order purchased using CPF funds from your CPF Investment Account cannot be presented to the Bank for a refund.
3. The Bank reserves its right to refuse to accept any application without assigning any reason.
4. In the event that the Cashier's Order purchased is lost, stolen or destroyed, the Applicant may request for payment on the Cashier's Order to be stopped, and for a replacement Cashier's Order to be issued or a refund of the amount of the Cashier's Order purchased, and such request shall be subject to the Bank's consent, and upon such conditions that the Bank may in its absolute discretion impose, including but not limited to the execution of an indemnity in favour of the Bank in such form as the Bank may specify, the provision of a notarized consent of the Payee in writing, and/or the expiry of the Cashier's Order, in addition to any fees or charges that the Bank impose.
5. The Bank shall not be liable for any losses or damages howsoever incurred save where such loss or damage is directly caused by the gross negligence or wilful misconduct of itself or its employees.
6. The Applicant consents to the Bank, its official employees, correspondents and agents disclosing any information relating to the Applicant's particulars, this application, the subject matter thereof and any transaction connected therewith and the Applicant's accounts and affairs as the Bank shall deem appropriate.
7. A debit entry for the amount transacted and charges (if any) shall be reflected in your account statements/savings passbook, where applicable. No transaction advice will be sent to you with regards to this application.
8. The Bank reserves the right to revise all charges from time to time without prior notice.
9. The Bank reserves the right to add, alter, vary and modify any or all of the above terms and conditions at any time at its discretion without any notice.
10. These Terms and Conditions are subject to the laws of Singapore and the Applicant submits to the non-exclusive jurisdiction of the Courts of Singapore.
11. In the event of inconsistency between the English and Chinese version of these Terms and Conditions, the English version shall prevail.

## Undertaking for Purchase of Blank Cashier's Orders

1. In consideration of your issuing to me/us Cashier's Order(s) with the name of the payee(s) left blank (the "Cashier's Order"). I/we undertake:
  - (a) that the Cashier's Order(s) will not be made payable to "bearer" and that the real name(s) of the payee(s) will be inserted, either by me/us or a third party or parties authorised by me/us, in the Cashier's Order(s) within reasonable time (in any event, not later than 6 months and before the Cashier's Order(s) are presented for payment); and
  - (b) to be solely responsible to ensure that the Cashier's Order are not stolen.
2. I/We also agree to hold you harmless and at all time indemnify you in full from and against all liabilities, claims, actions, proceedings, demands, damages, costs (including legal costs), charges, losses and expenses of whatsoever nature or description which you may suffer or incur or be liable for at any time as a result of or in connection with:
  - (a) your having honoured and paid out in the ordinary course of business on any Cashier's Order(s) which:
    - (i) you did not know had been stolen or completed without my/our authority; or
    - (ii) notwithstanding clause 1(a) above, had been made payable to "bearer"; or
  - (b) your issuing to me/us the Cashier's Order(s).

## 条款与条规

1. 如果本银行被要求退还或是回购本票，本银行在作出决定，并扣除所有成本，费用开支后将会把有关款项退还给申请或让申请者重新购买本票。申请者必须签注在该银行本票背面，然后交给本银行。而本银行将决定将该退款或是回购的款数存入申请者在在本银行所开设的任何一个户口。这一项入帐将会出现在您的户口结单/储蓄帐簿中。
2. 如果您使用公积金投资户头中的资金来购买有关的银行本票，若股票的申请不成功，有关的资金将自动退回到您的公积金投资户头，使用从您的公积金投资户头中的款项来购买这银行本票时，是不可在本银行索取有关退款。
3. 本银行有权拒绝接受任何申请且无须提出原因。
4. 在银行本票丢失、被偷窃或遭受损害时，申请人可要求本银行停止该银行本票的付款，并且发出替代银行本票或退还用于购买该银行本票的金额，本银行可全权决定如何处理该要求，并且本银行可全权决定并提出，包括但不限于，对银行自身有利的赔款执行条件，所采取的形式是在本银行提出的任何费用或收费之外，本银行可书面指定受益人的公证同意书条款，并规定付款银行说明银行本票未支付及/或银行本票到期时间的书面确认函。
5. 本银行不对任何损失或损害承担责任，除非该损失或损害是因本身或其职员之严重疏忽或故意行为直接造成的。
6. 申请人同意本银行，其管理人员，员工，代理银行和次理人在本银行认为适当的情况下，可以披露同申请人资料及本申请有关的信息，相关事项和有关的任何交易，以及申请人的帐户及事务。
7. 在适用情况下，您的帐户说明/储蓄存折中将列出所有交易额及收费(若有)的借项记录。针对此项应用，我们不予任何交易建议。
8. 本银行将保留随时调整一切收费的权力且不会预先通知。
9. 本银行有权随时在没有任何通知的情况下增加，更改，更动及修改任何或所有以上之条款。
10. 以上条款均由新加坡法律所管辖，申请人愿意接受新加坡法庭之非专属司法权。
11. 若中英文版的条款有差异时，将以英文版之说明为准。

## 购买未填写收款人姓名之担保声明

1. 如果您所签发给我/我们的银行本票中，没有填上收款人的姓名，我/我们将给予以下的承诺：-
  - (a) 该银行本票的款项不可支付给持票人，而我/我们或是第三者或是由我/我们所授权的第三者将会在合理的时间内填上真正的收款人的姓名(在任何情况下皆不超过6个月，而且会在该银行本票被兑换之前)；同时
  - (b) 完全保证该银行本票不会被盗用。
2. 我/我们也同意确保您不受任何影响，并且在任何时候，针对以下情况，为您作出全部的赔偿，这包括所有的可负债索赔行动，法律诉讼，还款要求，任何毁坏，各种成本(包括法律费用)，各种费用，损失以及在任何情况下您可能遭受的或是牵涉的以下情况中可能会连带的各种损失和可能的支出：-
  - (a) 您已经在正常的程序下承诺或是付清任何的银行本票而该银行本票却：-
    - (i) 在您不知情的情况下被盗窃或是在没有我/我们的授权下完成交易，或是
    - (ii) 尽管已有1(a)项的保证，还是把款项付给持票人，或是
  - (b) 您签发给我/我们该银行本票而涉及到的以上事项。